



Thames Valley Awards

On Thursday 30th January, the Regal Court team attend the Thames Valley Business & Community Awards ceremony at The Hilton in Reading.

Firstly a thank you to Sunny from Device Charger and Jo from Homelink Healthcare for joining us this year!

Throughout the evening we enjoyed a lovely 3 course meal while listening some amazing entertainment! Additionally we participated in some games which raised money for charity!



Sponsored by



New Start-Up of The Year
THAMES VALLEY AWARDS

BUSINESS & COMMUNITY

Celebrating the Best of Achievement

During the evening Kathrine took to the stage to announce the award for 'New Start up of the Year!' this award is to The start-up award aims to celebrate and support Thames Valley's newest businesses. A huge congratulations to Clean Green Living for winning this award!



PARKING

As many of you have found that parking at the centre has become extremely busy. This is due to both floors being completely SOLD OUT!



With this in mind it its important to follow the below:

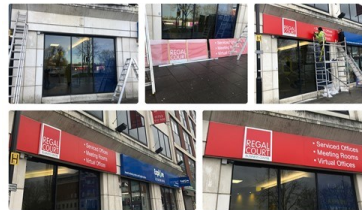
- Park on your designated Level
- Park within the space

By following both of these points will help with ensuring everyone can park safely.

If you would like an additional car parking space please let us know and we can add you to the waiting list!

New Signage at Regal Court!

Have you noticed our new signage for Regal Court Business Centre! Located on the front of the building, we hope this will make us stand out on the High Street making it easier for our and your visitors to locate us!



New Virtual Office Client!

Welcome to Sterling Education Consultants Limited who has joined us as a Virtual Client!

Meet the Team

Fiona Bryan
Business Centre
Manager

Sian Warner
Marketing Assistant /
Customer Service
Representative

Kathrine-Anne Douglas
Meeting Room Coordinator /
Customer Service
Representative

David Taylor
Estates Manager

Bob Sampson
Head of IT

SECURITY NOTICE

If you are entering or exiting the building out of reception hours please do not let in anyone you don't know into the building.

Additionally please do not accept any post or parcels on behalf of the building as they may not actually be a client to the centre.

These policies are in place for the safety of all our clients and the centre.

If you have any questions or queries please let us know.

Follow us on social media!



@regalcourtbusinesscentre



@regal_court



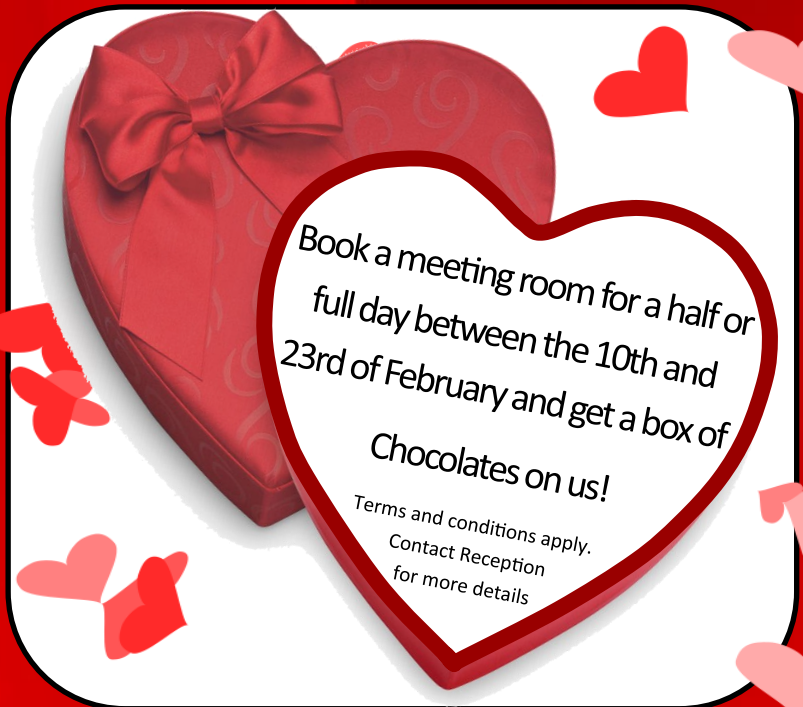
Regal Court Business Centre

Dishwasher!

Please ensure after using any crockery from any Regal Court Kitchen that it is placed into the dishwasher currently.

The only time we advice for items to be left on the counter top is when the dishwasher is switched on. This will be indicated by the sign on the tray located by the sink.

If anyone needs us to run through the procedure we will be more than happy to help. Please contact reception on extension 9000.



Recycling

Over the last couple of week weeks we have been monitoring what people have been throwing away in the recycling bin and general waste bin.

We have found tea bags and food in Recycling and recyclable items such as tins and paper in the general waste!

Please ensure you are disposing your rubbish correctly by following the guide found on the notice boards and bins.

If you have any questions or queries please let reception know on: 01753 910 900



Recycling Guide

Place material loosely in designated dumpster.
Remove ALL plastic bags and discard!

Plastic

- ACCEPT:**
- ALL plastic bottles, cups & containers
 - Household bottles, jars & jugs
 - Dairy containers & lids
 - Produce, bakery & deli containers & lids

- DO NOT ACCEPT:**
- Plastic bags, wrap or film
 - Motor oil bottles
 - Styrofoam



empty, rinse & replace caps/lids

Paper

- ACCEPT:**
- Newspapers & inserts
 - Cardboard & paperboard (food boxes)
 - Milk, juice & soup cartons
 - Office & school paper
 - Junk mail & catalogs
 - Phonebooks, books & magazines

- DO NOT ACCEPT:**
- Tissue paper
 - Pet food bags

flatten & cut boxes to 2 ft x 2 ft
put shredded paper in a paperbag



Metal

- ACCEPT:**
- Aluminum bottles & cans
 - Steel & tin cans
 - Empty aerosol cans

- DO NOT ACCEPT:**
- Aluminum pans or foil
 - Empty paint cans
 - Scrap metal

empty & rinse



Glass

- ACCEPT:**
- Food and beverage bottles & jars

- DO NOT ACCEPT:**
- Window glass
 - Ceramics, china
 - Drinking glasses

empty & rinse

