

## What's Happening at Regal court Business Centre

August 2020

### Opening Times

With our clients all back and ready for business we are now extending our opening times!

From Wednesday the 1<sup>st</sup> of July, reception will be manned from 9am to 5pm.



As always, in the case of an emergency outside of our opening hours you will be able to contact the team on 01753 910 909.

### Meeting Room Catering

Additionally if you are looking to the perfect mid-meeting lunch why not

enquire to see the menu from

Corporate Catering Ltd!



### New Clients

This month we welcome 2 new clients to Regal Court Business Centre!

**Optimum Care** are new clients on the 4th floor! Why not say Hi to see if you have anything in common!

Additionally we welcome **Sarco Manpower Services** as a New Virtual Office! Sarco already have a few registered companies at the centre so its great they keep us in mind!

### **BANK HOLIDAY**

August brings us an exciting days where we can all continue to relax at home or explore somewhere new!

#### **Monday 31st August**

Please note on these dates reception will be closed but you will still have full access to the building via your fob pass.

If there is an emergency during this time or out of receptions please call the out of hours contact number:

**01753 910 910**

### Meeting Rooms

With the lock down easing we have had a sharp rise in clients needing meeting room space for team catch ups & to resume business!



If you require a covid secure meeting room, please contact our meeting room coordinator Kathrine to plan your next meeting.

### Meet the Team

**Fiona Bryan**  
Business Centre  
Manager

**Sian Warner**  
Marketing Assistant /  
Customer Service  
Representative

**Kathrine-Anne Douglas**  
Meeting Room  
Coordinator / Customer  
Service  
Representative

**David Taylor**  
Estates Manager

**Bob Sampson**  
Head of IT

### New Multi-Faith Room!

Do you need a quite space to unwind and reflect on your day? Or a private space to pray?

This new room is available to all our clients to use throughout the day!



### WANTED– VIDEO TESTIMONIAL

The team at Regal Court are looking for willing participants to provide us with a video testimonial.

We only need a few words reviewing your experience in the centre to post on our social media and website

If you have a few minutes to spare and would like to take part we would be very grateful!



## Secretarial Services

Running your own business is hard and sometimes things can fall through the cracks.



Regal Court can help you with:

- Printing
- Scanning
- Photocopying
- Binding

Need a personal assistant?

Our friendly reception team can help with generic tasks, Microsoft Office programmes and mail shots from £20 per hour!

**Anything else? Just ask!**

Follow Us on SOCIAL MEDIA



 @regalcourtbusinesscentre

 @regal\_court

 Regal Court Business Centre

# SUMMER SALE

20% off all half and full day meeting room bookings throughout August!

For more details contact us on 01753 910 900 or [reception@regalcourt.co.uk](mailto:reception@regalcourt.co.uk)

## Coronavirus update at Regal court Business Centre

At Regal Court we have remained open throughout and continue to support all our clients during these uncertain times. Throughout these times we have been working hard on ensuring our centre is safe for all our clients and visitors.

With your assistance we will achieve a safe environment for all, by following our new protocols and safety measures.

Please find below all the changes that are now in affect in the centre.

For further information please head to our website.

- Hand Sanitisers
- Kitchens
- 11 new hand sanitising stations
- Reduced number of people at any time
- Lifts
- Meeting Rooms
- Only 1 person per lift
- Covid-19 secure rooms
- Break out Area
- Reduced Seating

**STAY ALERT**  
**CONTROL THE VIRUS**  
**SAVE LIVES**