

September 2021



This month we say farewell to our amazing Kathrine! Well she tried to leave but she didn't want to leave us!

Kathrine will be reducing her hours to part time as so completes her masters degree in Biomedical Science at University of East London!

We wish her the best of luck over the coming year!



During this time Kathrine will be stepping back as Meeting Room Coordinator but will continuing her roll as a Customer Service Representative.

Good Luck!

Ground Floor Now OPEN

The Ground Floor is now open!

After the last few weeks of preparing this spaces and dressing all the offices to show them off at their best, this area is now ready!

We are pleased to Welcome our first flight to the ground floor Employment of London! After joining Regal Court Business they have been located on level 1 in the anticipation for their new office to be ready.

Why not come down and have a look!

With only 6 serviced offices available and 6 co-working desks enquire now before they are snaped up!









Meet the Team

Fiona Bryan Business Centre Manager

Sian Warner

Marketing Assistant / Customer Service Representative

Kathrine-Anne Douglas

Meeting Room Coordinator / Customer Service Representative

> David Taylor **Estates Manager**

Bob Sampson Head of IT



Join us on Wednesday 29th September for some delicious coffee and cake!

We are asking all clients of Regal Court to take part by baking a cake or faking it by buying it from your local shop!

Alternatively get involved by joining us for some coffee and cake by donating!

We look forward to seeing you there!

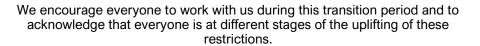


Coronavirus Update

With some businesses yet to return to the centre from a year of lockdown we feel that it is important that we ensure everyone feels safe and comfortable to return to the office.

This includes x1 person / x1 house hold in a lift at a time, limited capacity in the break out areas and visitors encouraged to wear masks in reception and the communal areas. Additionally we will still be providing PPE for clients/visitors if required and hand sanitiser around the centre and break out areas.

However whilst we will no longer enforce the requirement of checking in via track and trace, we will still have this at reception for those who want to continue to use it. We ask that you continue to keep a record of all visitors as a precautionary measure moving forward.





THIRD FLOOR UPDATE

Break Out Area—The break out area is nearly ready for you to make a fresh cup of coffee or tea! We have received the new stalls and tables legs—but waiting for table tops! Who knew it all came separate?!

Additionally we are awaiting for the delivery of our new ping pong table! Keep an eye out for the upcoming ping pong tournament!



Bathroom — The sinks have arrived! After awaiting for the new sinks to be made to measure they are now ready to be installed in the men's and woman's bathroom!



MING SOOI

Starting Soon—now we are near completion of level 3 we will soon be starting level 1! This area will also see new bathrooms and a brand new break out space and kitchens!



REGAL COURT BUSINESS CENTRE

This September we will be offering a free serving of tea and coffee and pastries to fuel your team meetings!

A team meeting is a great way to set targets and boost morale. Why not book a meeting room to get back on track? Terms and conditions apply!





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